

**FORM C.01**

**REPRESENTATION AT ANNUAL CONFERENCE 2019: LIVERPOOL**



Name of District/Association: \_\_\_\_\_ Number: \_\_\_\_\_

I hereby certify that the persons named overleaf have been verified as members of the National Education Union (NUT Section or new NEU) and at the time of their nomination have paid their current annual subscription. I further confirm that the nominees were elected at a properly constituted and quorate general meeting.

Date of Meeting: \_\_\_\_\_ Was the Meeting Quorate (Y/N)? \_\_\_\_\_

The Persons listed have been elected by ballot of the membership of the Association in accordance with NEU rules 14.2.4 and 14.2.5 to attend Annual Conference 2019.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Contact email: \_\_\_\_\_

Secretary's Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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**Notes:**

- Districts/Associations are entitled to send a number of delegates to Annual Conference 2019 – this number is specified in the attached letter. Your attention is drawn to NEU rule 8.2.2 which states that members of Conference shall be elected at a properly constituted and quorate general meeting. This applies to all delegates, associations may not therefore appoint officers, as ex-officio representatives to Conference.
- Please provide all requested information for each delegate. The delegates Membership Number will be particularly important as this will be used to set up the delegate's access to the Conference App.
- The deadline for receipt of Conference Delegates is **Friday 15 February 2019**. Forms returned after the deadline will be referred to the Assistant General Secretary Business Services for authorisation.
- Confirmation that your Form C.01 has been received will be sent to the email address it was received from, or the contact email provided should this differ.
- Form C.01's should be emailed to: [annual.conference@neu.org.uk](mailto:annual.conference@neu.org.uk). Alternatively they can be posted for receipt at Headquarters. Please do not rely on following day delivery by first class post. Proof of posting date will not be accepted.

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