

# Calderdale NEU Branch

## Subject: Checklist for joint union guidance



The NEU, NAHT and ASCL have published joint guidance, which should be used to inform planning in schools and colleges during the current crisis. This will be updated as the situation develops. Here is a checklist for Reps.

Ensure a minimum number of staff on the school site

Only staff working directly with students, or those opening or cleaning, should be on site

Supply teachers should be treated fairly – kept in post or supported if unable to work

We do not expect schools to open on Good Friday or Easter Monday

Easter opening should be on a rota so that staff get two weeks designated holiday

Staff with health conditions, which make them vulnerable, should not be on site

Staff who live with someone in a vulnerable health group, should not be on site

Staff, and their union representatives, should be consulted about ongoing arrangements

All consultations, or meetings which require representation, should be put on hold

Teachers should not be asked to personally contact students on a daily basis

Teachers should not use personal phones or emails to contact students

Workload for  homeworking must be reasonable, and allow for individual circumstances

Safeguarding concerns should be reported in the normal way

Performance Management and Appraisal should be paused

***Please check the NEU website [www.neu.org.uk/coronavirus](http://www.neu.org.uk/coronavirus) for further information and contact us if you have any concerns or need further advice.***